

SSLA Executive Meeting

November 22, 2014



2014 - 2015

SSLA Executive Meeting

November 22, 2014

Date

Online Meeting

November 22nd, 2014

9:00a.m. – 12:00 p.m.

Call to Order

The meeting of the Saskatchewan School Library Association was called to order at 9:13 on November 22, 2014 by Carlene.

Present: Chantelle, Gaéten, Jana, Laurie, Dawn, Charlotte, Tracy, Carla, Carlene

Regrets: N/A

1. Approval of Agenda

1.1. The agenda was *unanimously approved* as distributed.

2. Approval of Minutes

2.1 The minutes of the previous meeting were *unanimously approved*.

3. Open Issues

3.1. SSLA Executive Roles and Responsibilities Action List

Financial statements are required by all Executive members who have budgetary responsibilities. A statement must be submitted with report even if no expenses occurred. The form is located behind the veil under the title "Budget". The statements help Dawn and Carlene maintain accurate financial records.

4. Reports

4.1. President

See attached report

Laurie and Carlene will meet to create Mail Chimp account prior to December.

Digital Badging – Executive asked to complete a tasks on digital badging PD and to provide feedback to Carla and Carlene.

Applications for PD funds have been received.

MOTION: Carlene moves Charlotte Raine’s application to attend the OLA Conference through the President Elect’s Professional Development Fund be approved. Seconded by Tracy. Approved. Reminder to submit expense report and an article for *The Medium*.

MOTION: Carlene moves Laurie Hnatiuk’s application to attend ISTE in Philadelphia through the 4th Year Executive Member Professional Development Fund be approved. Seconded by Charlotte Raine. Approved. Reminder to submit expense report and an article for *The Medium*.

4.2 President Elect

Please see report

Legacy Project – ACTION: Carlene will contact Stealth to open the conversation on hosting the timeline for the Legacy Project on the website. She will then forward the contact information to Charlotte.

Awards and Bursary - Dawn will sit on committee for awards and bursaries.

ACTION: Laurie will communicate to membership to nominate TLs and apply for bursary.

ACTION: Carlene will change to Feb 1 deadline on online files and send files to Charlotte regarding awards and bursary

SLA - Executive reviewed the proposal for reciprocal membership from SLA. ACTION: Charlotte will contact SLA to arrange for reciprocal membership without exchanging funds.

SLA Conference is May 7-9. Request for SSLA to submit a proposal.

ACTION: Carla and Carlene will submit a proposal

IT Summit is April 27-28

ACTION: Carla and Carlene will submit a proposal

Book Bytes in Regina: Gaétan discussed with Joanne, she would be willing to help but Fall 2015 would be better. Executive will not offer BookBytes in 2014-2015, and reexamine in the Fall of 2015.

4.3 Treasurer/Membership

See attached report

ACTION: Dawn will shred 3 years of financial records in accordance with advice from financial advisor.

Conference: Regarding the attendance of SPS teacher-librarians at the conference, Jana and Dawn worked on a document.

4.4 Publication Councillor

See attached report

Publication: The fall issue of *The Medium* has been posted.

Blog: Question of enabling commenting in the blog.

ACTION: Carlene will contact Stealth

4.5 Professional Learning Councillors

See attached report

Learning Events –David Lankes' contract just arrived. Contracts sent to Rachel for archival purposes.

Conference -- Conference has been moved to February 27, looking for committee members.

Shannon will book own travel and submit original receipts, updated registration payments as per discussion at last meeting

ACTION: Gaétan will invite Shannon to dinner for Thursday night at 6:30. He will then forward her approval of the time to Carlene so arrangements can be made.

Sponsor – Wintergreen and ULS require invoices. Saunders will sponsor, not sure if they can send vendor

ACTION: Dawn will send Wintergreen and ULS an invoice.

ACTION: Gaétan will determine if Saunders is willing to pay for a SSLA member to man their table.

ACTION: Gaétan will contact Teacher's Trunk, Worldwind Press, and Hear My Heart books for sponsorship.

Dignitaries - Willows has been invited; reminder that they do not pay for their table, but must pay for lunch

4.6 Communication Councillor

See attached report

Twitter: Please make tweets close to 140 characters

ACTION: Laurie and Jana will advertise SLA Conference, and SSLA's Saturday morning session on digital badging (pending approval).

ACTION: Carlene will refer to last month's meeting to correct Laurie's duties

4.7 Special Projects Councillor

Digital Fluency Badging PD - 30 individual and 1 institutional group are registered.

Sent a re-welcome

The promotional video and poster are on the site. Please print and share.

ACTION: Carla will send Carlene a promotional plan for digital badging.

4.8 Secretary/Archivist

See attached report

Correspondence: Please use Rachel.florence37@gmail.com rather than school account

4.9 Past- President

No report

5. New Business

5.1. Correspondence

5.1.1. Multitype Database Licensing Program Highlights

Trial of several different databases

5.1.2. Multitype Database Licensing Webinar

December 18 is the webinar –1:30 limit of 25 participants

5.1.3. CLA – Leading Learning News and Webinar Notice

Trying to get these documents to have legs. Looking for funding.

5.1.4. STF SCC Feedback

Reviewed information

5.1.5. SLA

5.2. SSLA Legacy

MOTION: Charlotte moves that SSLA move \$3000 into Legacy Project from general chequing. Seconded by Chantelle. Carried

ACTION: Carlene will amend budget for legacy project

ACTION: Dawn will make a line in quickbooks.

5.3. Strategic Forward Planning Brainstorming

Due to difficulties with the sound, it was decided to deal with the remaining items as an Exit Slip via e-mail feedback.

ACTION: Executive is to submit Exit Slip by December 31st via email to Carlene.

Carlene will send a questionnaire to complete which include feedback on the following:

- Tech Bytes – Naomi Harm and Carlene discussed the addition of Tech in 5 to the SSLA linked technology blog, Electech, to teach new technology.
- BookBytes - Decided to abandon in 2014-2015. What should be put in its place as the membership placed collection development as one of its top interests?
- Publication Promotion – What is the best format? How do we widen our audience?
- Other Ideas for Promotion – How do we attract and maintain members?



web: www.ssla.ca
e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



Adjournment:

Meeting was adjourned at 11:49 by Carlene Walter. The next general meeting will be at 11:00 on January 24th, 2015 at The Cave Restaurant in Saskatoon.

Minutes submitted by: Rachel Florence

Approved by: [Type name here]

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SSLA Executive Action List

√	ACTION	WHO	COMMENTS
	Executive members with financial responsibilities will send updated financial statements prior to each subsequent meeting, including, but not limited to: SSLA Conference, Learning Events, Awards and Bursary, Special Projects, and <i>The Medium</i> .	Dawn, Tracy, Carla, Chantelle, Carla, Jana & Gaétan	
	The Professional Learning Councillors will send the conference and learning events speakers' contracts to Secretary/Archivist.	Tracy and Gaétan	
	Communications Councillor will prepare a communication each month to be sent to liaisons	Laurie	
	Communications Councillor will set up Mail Chimp to send out items to once a month allowing all members to see information at a glance.	Laurie	
	Support new members and be cognizant of stresses and challenges.	Executive	ONGOING

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President's Report

INFORMATION ITEMS

1. Completed the Digital Fluency Badges video. Release forms will be given to Rachel for archival purposes.
2. Updated website including Learning Events and Conference
3. Created Conference registration form and linked to Conference web page.
4. Discussed SLA and SSLA joint interests with Judy Nicholson.
5. Presented at the New Teacher Conference on behalf of SSLA.
6. Submitted interest in SSLA's participation in the 2016 Super Conference.
7. Submitted interest in presenting webinars on SSLA's behalf the Education Institute.
8. Reviewed applications from SSLA Executive Council for access to professional development funds.
9. Submitted comments to STF regarding the executive handbook.
10. Contacted Carol Koechlin regarding promotion of new book.

ACTION ITEMS

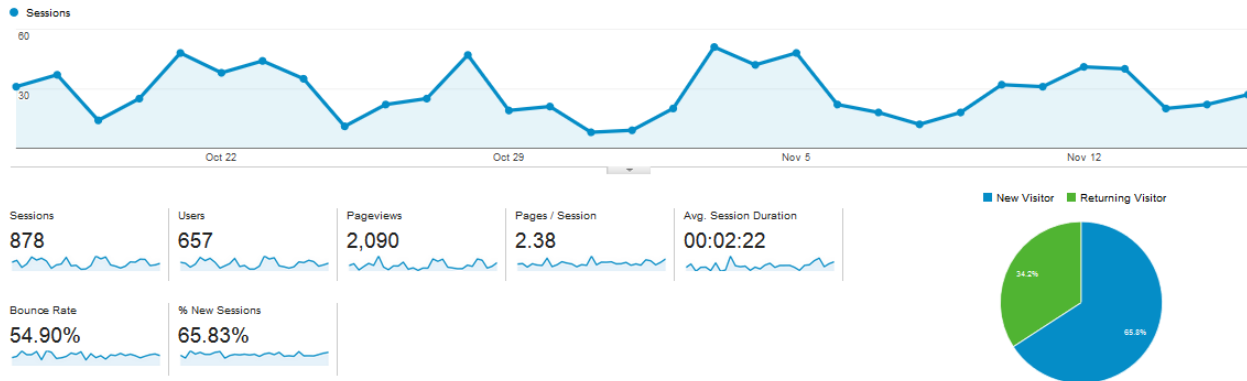
1. Update Digital Fluency Badges web site.
2. Finalize Digital Fluency Badges promotional plan.
3. Approve applications from SSLA Executive Council for access to professional development funds.
4. Submit expense form for creator of Digital Fluency Badges.

Report submitted by: Carlene Walter

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Google Analytics Data



VISITS

928

The total number of visits to your site this month

BOUNCE RATE

57%

Your bounce rate shows how many people leave your site without visiting any other pages on your site

TIME ON SITE

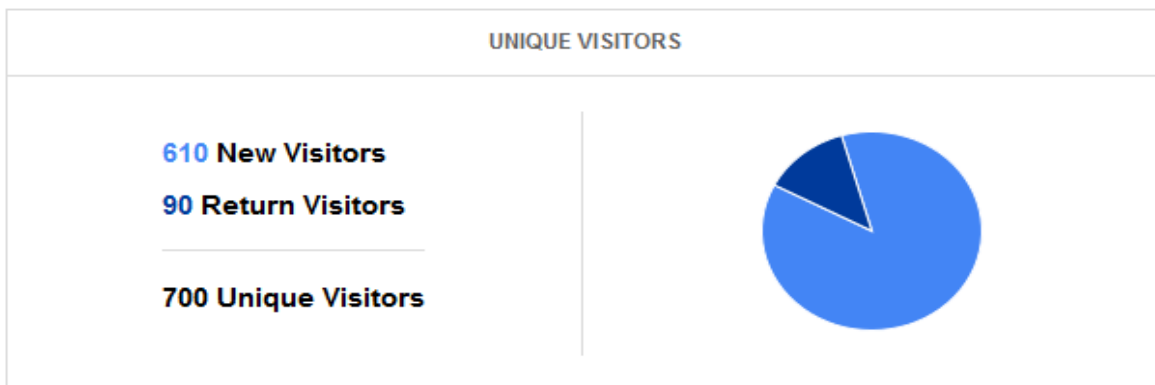
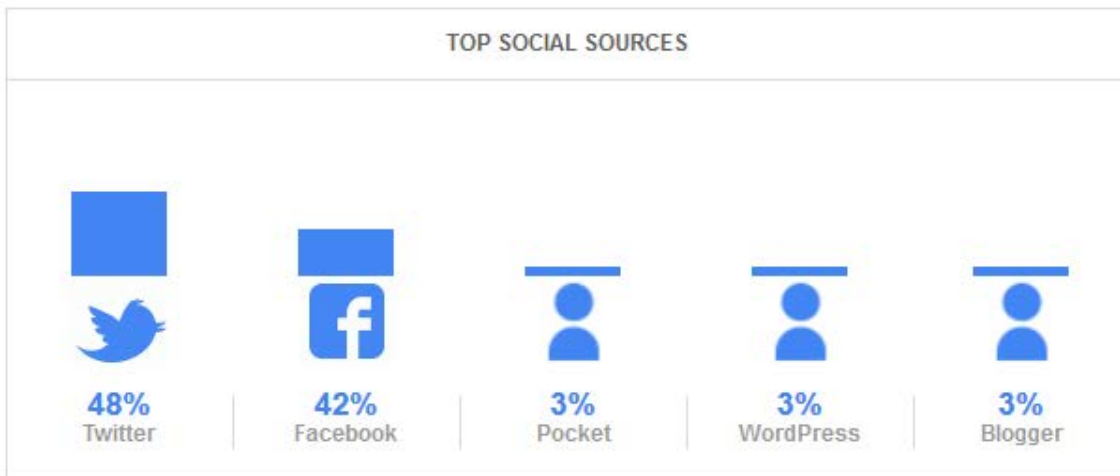
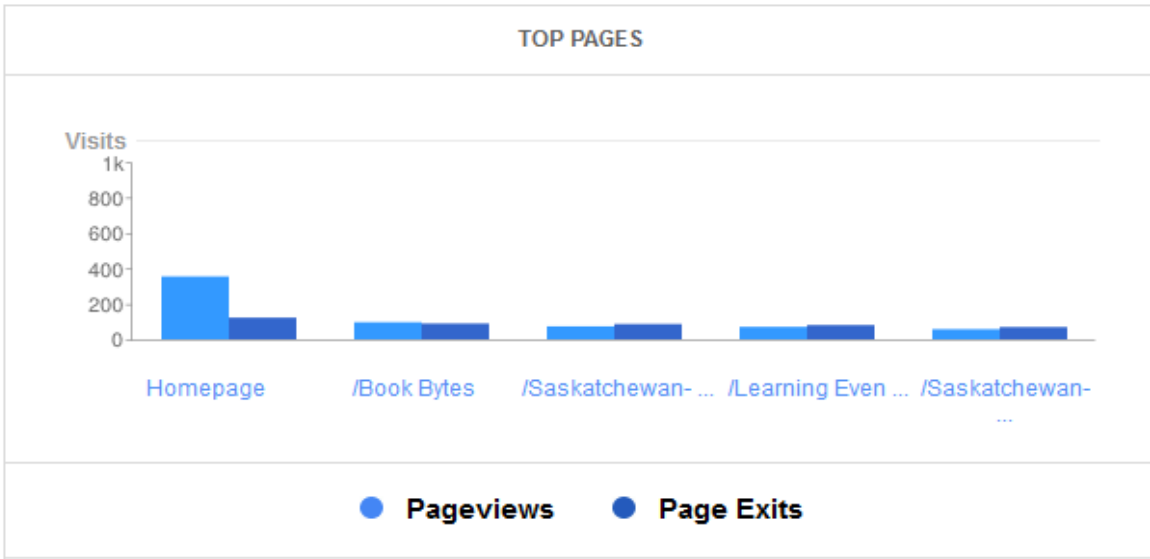
01:55

The average amount of time someone spends on your site in a single session

AVERAGE PAGES

2

The average number of pages viewed in a single session



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President Elect's Report

INFORMATION ITEMS

1. Using suggestions from the executive, the membership list and the G-mail messages, I have been able to add more contacts to the school division liaison list. I am hoping for a few more yet. I will continue to update the list behind the veil.
2. SSLA liaisons were contacted and asked for reports. The reports from MDLP, CLA and SLA appear under the Correspondence section.
3. An updated liaison list is posted behind the veil.
4. Sent links to summer short course site "Help! How do I get started" and to the *Leading Learning* document to the Publication Councillors.
5. Contacted Judy Nicholson in regards to a Regina BookBytes. Judy expressed interest in pursuing the idea.
6. Participated in the first conference call of the Program Committee for SLA. Program committee members are asked to sit on a sub-committee. I have put my name forward for the Saskatchewan Library Week committee, but have cautioned the group that I may not be available for conference calls during the school day. Plus my presence on the committee is subject to SSLA agreeing to the reciprocal membership proposal to be discussed at this meeting.

ACTION ITEMS

1. Legacy Project – It would be preferable if Stealth could create the timeline for the Legacy Project. I need to determine how to proceed with Stealth so as not to incur any additional costs for just contacting them.
2. Awards and bursary deadlines need to be changed to February 1, 2015 to coincide with the new date of the conference. I was unable to locate copies of the application forms and a MS Word copy of the poster behind the veil.

3. Executive members are asked to review the letter from SLA and determine whether we wish to enter into a reciprocal membership agreement.
4. SLA has requested SSLA to consider the following in regards to their annual conference scheduled for May 7-9, 2015. Would SSLA be willing to:
 - Assist by advertising the conference to the membership
 - Have someone present a session of interest to library community
 - Suggest a session that the library community might have interest in
5. Executive members are asked to consider whether we should pursue hosting BookBytes in Regina. If so, should we work the SLA? Judy Nicholson has never attended one, but would be willing to approach her Board if we were to provide additional information.
6. An application for Professional Development funding has been received and is ready for review.
7. I respectfully ask the SSLA President and Executive to review my application for Professional Development funding as President Elect.

Report submitted by: Charlotte Raine

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Treasurer/Membership's Report

INFORMATION ITEMS

1. Membership 129 New Members 5
2. Bank Balance Oct. 31/ 2014 Chequing \$23 795
Term Deposit \$11 793.41
3. The 2013-2014 financial books were prepared and sent to Kent Creelman for an audit. When his report has been received and sent to the STF we will receive our General Grant of \$1728.00
4. Please note that the Conference Income amount \$4185.00 is for the 2014 conference. All income for this year's conference will be represented by Conference 2015.
5. Book Bytes profit is not accurate because some of the payments made on Paypal were not deposited into our bank account until November. The November report will be accurate.

ACTION ITEMS

1. Shredding – I have 3 years of financial records that can be disposed of.

Report submitted by: Dawn Morgan

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SSLA Financial Report – Banking Summary

Saskatchewan School Library Association
Profit and Loss
October 2014

	Total
Income	
Book Bytes Income	103.51
Interest	1.01
Learning Event	1,841.13
Membership	509.82
Total Income	\$2,455.47
Gross Profit	\$2,455.47
Expenses	
Book Bytes	140.00
Digital Badging	291.61
Executive Meetings	278.32
Executive Travel	997.37
Learning Event Expenses	590.33
Office expenses	52.26
Total Expenses	\$2,349.89
Profit	\$105.58

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SSLA Financial Report – Budgetary Statement

Saskatchewan School Library Association
 Profit and Loss
 July - October, 2014

	Total
Income	
Book Bytes Income	112.92
Conference	4,185.00
Interest	3.94
Learning Event	2,015.31
Membership	996.61
Total Income	\$7,313.78
Gross Profit	\$7,313.78
Expenses	
Book Bytes	140.00
Digital Badging	416.24
Executive Meetings	393.62
Executive Travel	1,123.37
Gifts	62.58
Learning Event Expenses	590.33
Office expenses	52.26
Wufoo Online Survey Maker	89.85
Total Expenses	\$2,868.25
Profit	\$4,445.53

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Publication Councillors' Report

INFORMATION ITEMS

1. *The Medium* Fall 2014 Issue has been posted to the website. Thank you to those that submitted articles.
2. There have been a few posts made to The Medium blog. We will continue to post as ideas come our way. If you would like something posted to the Blog, write it up and submit it to Jana.
3. Need two more articles for the Winter issue of *The Medium*.

ACTION ITEMS

1. Obtain and edit articles. Post online by the beginning of February.
2. Continue to post on the Blog.
3. Update financial budget.

Report Submitted by Chantelle Anderson and Jana Scott Lindsay

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Publication Financial Report

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance			\$-		
Income			\$600.00		
TOTAL INCOME			\$600.00		

EXPENDITURES		Budget	Actual	Difference (\$)	Difference (%)
Submissions	4 issues - 9 articles @ \$50	\$450.00	\$150.00	\$300.00	
Membership Contribution Incentives	4/yr	\$100.00			
FlipSnack Subscription		\$50.00			
TOTAL EXPENSES		\$600.00	\$150.00	\$450.00	

GRAND TOTAL		Budget	Actual	Difference (\$)	Difference (%)
Income		\$600.00			
Expenditures		\$600.00	\$150.00	\$450.00	
GRAND TOTAL			\$-	\$450.00	

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Professional Learning Councillors' Report – Learning Events

INFORMATION ITEMS

1. Prepared meeting room, sent link to participants and hosted two Learning Events.
2. Sent archive link to all participants.

ACTION ITEMS

1. Continue to solicit participants for Learning Events.
2. Send all contracts to Rachel.

Report submitted by: Tracy Woodward

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Professional Learning Councillors' Financial Report

Learning Events

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$ -	\$ -	\$ -	
Registration Fees	\$90 per person X 38	\$ 3,420.00	\$ 2,110.00	\$ 1,310.00	162%
TOTAL INCOME		\$ 3,420.00	\$ 2,110.00	\$ 1,310.00	162%

EXPENDITURES	Budget	Actual	Difference	Difference (%)	
Planning Meetings	Food & Mileage	\$ 25.00	\$ -		
Keynote	Honourarium (Sylvia Martinez)	\$ 575.00	\$ 590.33		
Keynote Speaker	Honourarium (Naomi Harm)	\$ 575.00	\$ 685.02		
Keynote Speaker	Honourarium (Shannon M. Miller)	\$ 575.00			
Keynote Speaker	Honourarium (David Lankes)	\$ 550.00			
Office Supplies		\$ 10.00			
Banking Expenses		\$ 10.00			
TOTAL EXPENSES		\$ 2,320.00	\$ 1,275.35	\$ 1,044.65	181.9%

GRAND TOTAL	Budget	Actual	Difference	Difference (%)
Income	\$ 3,420.00	\$ 2,110.00		
Expenditures	\$ 2,320.00	\$ 1,275.35		
GRAND TOTAL (with \$1100 profit)	\$ 1,100.00	\$ 834.65	\$ 265.35	131.8%

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Professional Learning Councillors' Report - Conference

INFORMATION ITEMS

1. Conference date was changed to February 27, 2015.
2. New contract has been requested, and is in transit. Expected to be completed over the next week or two.
3. Conference poster was sent to Laurie for distribution to school division liaisons.
4. Information on the conference was sent to potential sponsors. Sponsorship confirmed from ULS, Scholastic, and EduRefernce. Saunders expects to provide sponsorship, but could not commit to sending a vendor. They will confirm at a later date.

ACTION ITEMS

1. Contact members interested in working on the conference committee.
2. Contact Shannon McClintock Miller re: travel arrangements.
3. Book accommodations for Shannon.
4. Prepare spreadsheet to track registrant information.
5. Verify that invoices have been sent to sponsors.
6. Continue to confirm availability of sponsors.
7. Determine dignitaries that we wish to invite, and send contact information.

Report Submitted by: Gaétan Hammond

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Professional Learning Councillors' Financial Report Conference

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$ -			
Registration Fee	based on 86 people X \$140	\$ 12,040.00	\$ 11,610.00		
Displayers' Lunch		\$ 50.00	\$ 50.00		
Sponsorship		\$ 2,200.00	\$ 2,100.00		
TOTAL INCOME		\$ 14,290.00	\$ 13,760.00		

EXPENDITURES	Budget	Actual	Difference (\$)	Difference (%)
Planning Meetings	\$ 125.00			
Keynote Speaker	Honourarium \$ 5,000.00			
Keynote Speaker	Airfare \$ 1,000.00			
Keynote Speaker	Accommodations (2 nights) \$ 475.00			
Keynote Speaker	Meals \$ 100.00			
Décor/tables	\$ 100.00			
Nametags	\$ 50.00			
Facility	\$ 850.00			
Swag	\$ 215.00			
Presenters' Gift	\$ 60.00			
AudioVisual	\$ 215.00			
Program	\$ 25.00			
Nutrition Break	\$ 700.00			
Lunch	\$24 person (plus tip) \$ 2,375.00			
TOTAL EXPENSES	\$ 11,290.00			

GRAND TOTAL	Budget	Difference (\$)	Difference (%)
Income	\$ 14,290.00		
Expenditures	\$ 11,290.00		
GRAND TOTAL	\$ 3,000.00		

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Communications Councillors' Report

Information Items

1. Sent email(s) regarding the following items:
 - a. Membership expiring
 - b. Membership expired
 - c. Invitation to register for Learning Events
2. Updated the email database with new/renewed members.
3. Added relevant posts to the Facebook page
 - a. Since October, we have added 7 people to our group with 93 members
4. Updated the Pinterest Account
 - a. Currently we are following 76 and have 90 followers
5. Klout account currently is at 28.

Action Items

1. Send out update to liaisons.
2. Promote digital badging.

Report submitted by: Laurie Hnatiuk

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Communications Councillors' Metrics

Week of Nov 3 - Nov 9



Saskatchewan School Library Association
 Build Audience - Promote Page


[See Insights](#)

	LAST WEEK	PREVIOUS WEEK	TREND
Total Page Likes	71	70	1.4%
New Likes	1	0	0.0%
Weekly Total Reach	5	0	0.0%
People Engaged	1	0	0.0%

Hi there, Saskatchewan School Library Association!


Your Pinterest profile [More >](#)

Avg. daily impressions	Avg. daily viewers
4 ▲ 150.00%	2 ▲ 100.00%




Your audience [More >](#)

Avg. monthly viewers	Avg. monthly engaged
116 ▲ 17.95%	3 ▼ 25.00%



Activity from ssla.ca [More >](#)

Avg. daily impressions	Avg. daily viewers
2 ▲ 50.00%	1 ▼ 50.00%



Top Pin impressions in the last 30 days from ssla.ca	Impressions	Repins	Clicks	Likes	Pin type
Bark, George	22	0	0	0	
Common Site Attributes	21	0	0	0	
Transforming our Learning Environment i...	12	0	0	0	
School Library Bulletin Board Ideas	10	0	0	0	
School Library Bulletin Board Ideas	7	0	0	0	

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Sask Sla

28

- Overview
- Create
- Schedule
- Measure
- Promote

YOUR ACCOUNT

- Perks
- Settings

Measure and track your impact

90 Day Score History

Score updated 11/15/2014



Recent Activity

Score Details

28.03 Today's Score ▼ 0.16

33.49 90 Day High

26.96 90 Day Low

Network Contribution

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Special Projects Councillor's Report

Information Items

1. Reviewed and approved 7 new
2. Emailed Focus group set up Adobe meeting to update and review responses to Digital Badging.
3. 11 Registered Participants in addition to 13 from the focus group total 24
4. New registrants receive welcome email with login information and option to have one-to-one support if preferred
5. Promotional video is being developed for debut target date.

Action Items

1. Debut and official launch of project week of October 22
2. Continue with registration and submission reviews

Report submitted by: Carla Katerynych

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Secretary/Archivist Councillor's Report

Information Items

1. Shannon McClintock's contract was submitted for archival purposes.
2. Minutes from the October meeting were compiled and uploaded to the website.

Action Items

Report submitted by: Rachel Florence

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New Business

Correspondence

Multitype Database Licensing Program Highlights

The MDLP is continuing to trial new databases and evaluate them against existing products. For the month of November, two products are being evaluated to explore the possibility of including them into the Supplemental Collection. The trials end on December 1st.

Gale Opposing Viewpoints in Context versus *EBSCO Canadian Points of View Reference Centre*

Opposing Viewpoints in Context is an engaging online experience for those seeking contextual information and opinions on hundreds of today's hottest social issues. Drawing on the acclaimed Greenhaven Press series, the new solution features continuously updated viewpoints, topic overviews, full-text magazines, academic journals, news, primary source documents, statistics, images, videos, audio and links to vetted websites organized into a user-friendly portal experience.

<http://galesites.com/menu/sasktrials>

Canadian Points of View Reference Centre containing resources that present multiple sides of a current issue—including information on key topics of interest to Canadian researchers—this database provides rich content that can help students realize and develop persuasive arguments and essays, better understand controversial issues, and develop analytical thinking skills. (Note: The Ministry of Education has licensed this products for all Saskatchewan schools.)

<http://search.ebscohost.com/login.aspx?authtype=uid&site=pov&return=y>

User ID: cpovrc

Password: trial



web: www.ssla.ca
e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



Mango Language Mango Languages helps patrons learn new languages.

<http://libraries.mangolanguages.com/saskatchewan-multitype-database-licensing-program/try/526198b17>

The next MDLP meeting is scheduled for January 14, 2015.

Joanne Beltramini
Information and Library Services Coordinator, Regina Catholic Schools

New Business

Correspondence

Multitype Database Licensing Program Webinar



Winter Wonderland of Electronic Resources

Would you like a refresher on how to access and use your library's electronic resources? Attend a one hour online training session delivered by Provincial Library and Literacy Office staff.

This training session is designed for library staff members that are unfamiliar with the newspaper and journal databases available through the Multitype Library Databases Program.

The webinar will review the following databases:

- Canadian Newsstand
- Health and Wellness Resource Center
- Health Reference Center Academic
- Kids InfoBits & InfoTrac Junior Edition
- NovelList Plus

Continuing Education Certificate Program participants will be able to earn a point for this professional development activity.

When: December 18, 2014

Time: 1:30pm – 2:30pm

Where: Online webinar

To attend this webinar, RSVP to regan.gunningham@gov.sk.ca
before December 12, 2014.

Please note there is a limit of 25 participants.

New Business

Correspondence

CLA – Leading Learning News and Webinar Notice

Hello "Leading Learning" & provincial colleagues. A reminder to keep checking the "Moving Forward" section of the National Project website & continue to send items to post; Carol & I are hearing about many awesome learning commons implementation actions across the country. <https://sites.google.com/site/nationalsproject/the-launch/moving-forward>

The article on Leading Learning for the Australian journal Synergy is now available at <http://www.slav.vic.edu.au/synergy/> and we are pleased that the chapter about Leading Learning has been accepted for inclusion in the forthcoming IASL book, Global Action on School Library Guidelines, edited by Dr. Dianne Oberg & Barbara Schultz-Jones.

Linda Shantz-Keresztes & I are co-presenting a series of 6 webinars through our regional professional development consortium designed for learning commons team members/administrators (Jan, Mar, May) in support of the new Alberta learning commons policy using Leading Learning as a resource & other resources. We invite any of you to consider participating if possible as the process/resources are suited to learning commons development in any part of the country. Please share or post with others you might think would be interested.

E-mail correspondence from November 4 and 14
Judith Sykes
Canadian Library Association

Learning Commons Policy Webinar Series

Featuring: Linda Shantz-Keresztes & Judith Sykes	Dates	January 8 & 21, March 19 & 26, and May 7 & 14, 2015
	Time	4:30pm-5:45pm
	Site	Online (Your own computer)
Register online www.crcod.ab.ca	Fee	\$210/person/series
	Audience	school based administration and learning commons teams

This series introduces the Alberta Learning Commons Policy, its background, and resources that could support its implementation framed on using *A Guide to Support Implementation, Essential Conditions* for planning. The series is in **three parts** in order to allow participants to use the information on learning commons development over a period of time in their schools.

Session I: Developing Shared Vision and Leadership (Two Webinars) Session 1 provides background on the Alberta Learning Commons Policy, resources that can support it, and context specific charting and planning. Guiding questions will include:

- What are the desired elements of a learning commons?
- How will the school 'get there'; e.g. short range, long range? What will success look like?
- Who should be on a learning commons team? What will the team need to know and understand?

Session II: Examining Research and Evidence; Rethinking Resources and Engaging the Community (Two Webinars) Session 2 incorporates how principals and library teams revisit their own learning commons visions and plans to:

- reflect upon and share research relating to transforming to a learning commons
- decide on how to best gather evidence for learning commons student learning and use the data to re--think resources (e.g., human, print, digital)
- bring the community into the process at all stages

Session III: Professional Growth and Time (Two Webinars) Session 3 involves support for planning around professional growth and time, and creating networks in support of learning commons development. Ideas explored will include:

- establishing dialogue groups for learning commons teams to meet with other teams nearby and share timely topics
- conference/in-service information
- new professional resources.

Judith Sykes Judith Sykes was a teacher, teacher-librarian, K-12 school library specialist, and school principal for the Calgary Board of Education (CBE). She was then K-12 Alberta Education school library services manager leading Alberta Education's *School Library Services Initiative* 2008-2012 in development of the new learning commons policy. Judith currently serves as project coordinator/writer for the 2014 Canadian Library Association (CLA) *Leading Learning: Standards Of Practice For School Library Learning Commons In Canada*. She has authored four books with Libraries Unlimited, CA, most recently (2013) *Conducting Action Research to Evaluate Your School Library*.

Linda Shantz-Keresztes has held positions as a K-12 teacher-librarian, curriculum leader, school library specialist, AISI teacher-librarian consultant/writer with the Calgary Board of Education (CBE) and was a member of the Alberta's Ministry of Education School Library In-Service Sub-Committee and teaches the Chinook Learning Services Library Assistant's Certification Program (CBE). She is currently the chairperson of the Canadian Library Association's *Advisory for School Library Issues Committee* which published the 2014 *CLA Leading Learning: Standards of Practice for School Library Learning Commons in Canada*



This learning opportunity is subsidized as a result of a grant from Alberta Education to support implementation



New Business

Correspondence

Special Subject Council Day Evaluation Summary



Special Subject Council Day – September 20, 2014 Evaluation Summary

As members of a special subject council, we value your input, ideas and suggestions and would appreciate it if you could complete this short evaluation.

1. What did you take away from the day or like about the day?

- The changes to the organizational policy manual.
- The news about the Federation hosted websites. (4)
- Thinking about potential ways to utilize SPDU to engage teachers more for BADGING, BADGING, BADGING! Thanks SSLA! (4)
- Information on special subject council changes.
- Love the new name/idea of Professional Growth Networks. (5)
- Interested in professional development facilitator cadres. (2)
- Breakout sessions – great information.
- New STF updates.
- My first SSC day, so the general overview was helpful.
 - Grant reminders/information (3)
 - Time to discuss with colleagues
 - Thanks. I enjoyed the learning, networking and problem-solving opportunities!
- Networking
- What other councils are doing. (5)
- Building membership
- I really liked the small group portion to discuss nuts and bolts of organizing/supporting councils. (3)
- Presentations short and to the point. (2)
- Even the opening mixer was a nice activity.
- Meeting our Federation contact and having a chance to chat.
- Liked the format this year compared to last year.

- Time to meet as councils – GREAT!
- Great information on SPDU, PGN, special grants projects and Stirling McDowell.
- Time devoted to better understand what is happening across our province.

2. What did you not like about the day?

- SPDU information – not helpful
- No area of focus on/in the Arts Education in SPDU.
- The Special Subject Grant update (SSLA) was too detailed and long.
- Others were more effective to give “glimpse” into value of grants to work of councils.
- STF rep wasn’t present and hasn’t been involved with our council – has been invited to all meetings.
- Felt like a lot to fit into the day; robust, difficult to process such a large amount of information. (2)
- Nothing it was all great.
- Group mixer, not enough time to connect. (2)
- The greetings only because it always seems to take up the first 30 minutes of every STF or divisional meeting I go to.
- Discussion session at end of morning – one hour with no facilitator may have been a little long.
- Not enough background support for those of us new to these special subject council conversations.

3. Do you have suggestions for next year’s Special Subject Council Day?

- Face to face time with our STF Liaison. This would be great to build our relationship and discuss potential ways they can support us.
- This morning was very structured with LOTS of information perhaps not so much information with the ability to discuss the information presented.
- Have someone from SPDU
- A way of connecting with who is teaching in your area to help get information out about professional development or resources.
- Encourage similar councils to co-plan conferences.
- Build in time (night before) or the p.m.
- Opportunity for like positions to meet, i.e., treasurer/president/website and discuss concerns with STF and go through expectations, how they organize/coordinate their conference/events to reach out to members. (4)
- Memberships – could there be a “fee” for teachers that want to join multiple councils?
- Training – guidelines

- I would have liked to attend more than one break out session. We could shorten the sessions and allow for multiple sessions.
- Have an offering of topics specific to website development, membership support, constitution development, etc. (2) for remainder of half day, i.e., 2-4 p.m. Make it a full day.
- Loved the opportunity to meet as a council in the afternoon. Great use of our time.
- More voice from diverse special subject council members/groups
- Is there some way to share information digitally? (Lots of paper today.)
- Time for special projects grant reports needs to be extended.
- Ways to make it mandatory or strongly encourage new teachers to join a council.

4. Other comments:

- Handbook:
 - No Binders! – Changeover of volunteers – binders get lost (2)
 - Yearly booklets (as is) or digital format for the handbook is the way to go.
 - Online only (5)
 - Binder (2)
 - Continue with booklet until new website then digital only.
 - Print 1-2 copies of Executive Handbook and email a digital format to each president to distribute to their executives.
- Badges – as more councils start trying them, could the STF or SSCCC hold the “backpack” of individual teachers’ badges from a number of councils?
- Good to be inspired by other groups passionate about their council.
- Is there a list of councils? Don’t know what exists.
- Introduction of each council at beginning. I didn’t know which other groups were here. (2)
- Always a good day for networking.
- Your food options are always wonderful. (2)
- Thank you for your organization. (2)
- Great location
- Is there an opportunity to influence SPDU “looking forward” professional learning opportunities? Access to inquiry, authentic tech. integration for elementary (emphasis on primary).
- Link to special subject council websites on front page of STF website.



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Correspondence

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7 November 2014

Charlotte Raine
 President Elect
 Saskatchewan School Library Association
Cejraine@gmail.com

Dear Charlotte, the SSLA Board, and SSLA Members,

The Saskatchewan Library Association (SLA) Board of Directors is pleased to invite the Saskatchewan School Library Association (SSLA) members to become Associate members of the SLA. The mission of Saskatchewan Library Association is to be the voice of and support Saskatchewan's library communities.

As an authorized organization, SSLA members will be able to join SLA at a special rate of \$30.00. To receive the following benefits, we request that you share this invitation with the members of your organization to register as associate members; or to receive the full benefits of membership they can take out an individual membership. <http://saskla.ca/members>

Associate members:

- are eligible to serve on committees and participate in network groups;
- receive member discounts at the annual conference;
- to receive member discounts for The Partnership initiatives such as: the Education Institute, the Continuing Education Certificate, and more;
- and receive the SLA Listserv and other communications.

Associate members are not eligible to vote or to serve on the SLA Board of Directors. http://saskla.ca/wp-content/uploads/2010/02/chart_pct-22.pdf

SLA will be holding the annual Saskatchewan Libraries Conference 2015 on May 7-9 at the Doubletree Inn by Hilton in Regina. Your membership is invited to attend. <http://saskla.ca/slaconference/2015-conference>

Further to this, the SLA is offering the SSLA an opportunity to enter into a Reciprocal Membership with SLA as described in the Articles of Continuance and Bylaws, to be renewed annually. This would mean that the President, or delegate, of each reciprocal group (SLA and SSLA) may attend each other's meeting as non-voting observers, participate on committees, issue joint briefs or endorse each other's positions. There is to be no membership fee for such exchange. Please let us know if the SSLA would agree to this arrangement for the coming year.

On behalf of the Saskatchewan Library Association, we look forward to finding opportunities for working with you in the future. I will be pleased to answer any questions you may have.

Sincerely,

Judy Nicholson, Executive Director